



City of San Bruno Community Preparedness Committee

Minutes September 19, 2013

Call to Order

Meeting Called to Order at 6:40 pm

1. ROLL CALL

Committee Members:

	<u>Present</u>	<u>Absent</u>
George Peponis: Acting Chair	X	
Dena Gunning: Acting Vice Chair	X	
Ron LaPedis: Member	X	
Mike Ward: Member	X	
Steven Johnson: Member		X

Ex-Officio Members

Brian Molver: OES District Coordinator		X
Walt Long: S.B. Amateur Radio Volunteer Liaison	X	

Staff Members

Mark Ladas: Fire Chief		X
Dave Downing: Deputy Fire Chief	X	
Neil Telford: Police Chief		X
Tim Mahon: Police Lieutenant		X
Klara Fabry : Director of Public Works		X

Council Liaison

Rico Medina		X
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2. REVIEW OF AGENDA

Agenda was reviewed and approved.

3. APPROVAL OF MINUTES

Minutes for August postponed to next meeting.

4. UNFINISHED BUSENESS

Social Media Communications – Committee member assignments for Community Outreach to selected Schools members will do outreach to connect with appropriate contacts to get information out for events such as Preparedness Day and CERT training.

Highlands Christian School – Dena, Ron
Parkside Middle School – George
Capuchino High School – Mike

San Bruno Preparedness Day – It was discussed and decided to hold preparedness Day in April of next year, tentative date Saturday April 12, 2014. No flyers or publicity had been produced. Deputy Chief Downing notified city departments and council members of cancellation.

5. **STAFF REPORTS**

Fire – No Report

Police – Emergency Services position still not posted. Personnel board was unable to meet.

Public Works – No Report

Council Liaison – No Report

6. **COMMITTEE REPORTS**

Radio Club – Held meeting with Millbrae at Pete's Café the first Thursday. Discussion about how operators would know if they were needed. Janet is trustee of call sign, she is working on changing the name. San Bruno repeater still under repair when fixed will plug into city hall.

OES – County Preparedness Day, waiting to hear if it will be at the fair again next year.

CERT – fall session postponed until October or November may have a two weekend session at Shelter Creek.

7. **NEW BUSINESS**

Dena announced she is stepping down as chair. George will take her place for the remainder of the year. Committee Elections in December.

8. **NEXT MEETING / AGENDA BUILDING** – Thursday September 19, 2013

- Calendar of events/goals for 2013
 - San Bruno Preparedness Day Date Change
 - Social Media Communications
- Community Outreach update
- CERT update

9. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

None

10. **ADJOURNMENT**

The meeting was adjourned at 7:15 pm